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## FY 2025 Continuum of Care (CoC) Program Local Competition Policies and Procedures Amendment

The local timeline was amended to clarify the CoC Board review and approval timeline. This impacts the dates of the appeal process. Organizations will have from December 30, 2025 to January 5, 2026.

### **Local Process Opens: November 13, 2025**

**December 2<sup>nd</sup>:** Local Competition Virtual Training held via zoom. Reach out to [tchc.coc.secretary@gmail.com](mailto:tchc.coc.secretary@gmail.com) to register.

### **Renewal Grant Applications:**

**December 15, 2025:** Renewal Application Deadline, Submit a full application along with the following attachments to [tchc.coc.secretary@gmail.com](mailto:tchc.coc.secretary@gmail.com).

1. Local CoC Application
2. Organization's most recent audit or financial statement
3. Board Roster – identify any board members that have lived experience with homelessness
4. Policy and procedures on screening participants for potential mainstream benefits and specific plan for helping them access those benefits and supportive services/ case management program delivery (Especially substance use and mental health) Is participation a requirement for your program?
5. Policy and procedure or outreach logs that describe or document how the program applicant conducts outreach outside of the organization, specifically individuals and families that are least likely to ask for housing resources including partnerships with local law enforcement and first responders.

### **New/ Transitioning Project Applications:**

**December 15, 2025:** New Project Application Deadline. Submit a full application along with the following attachments to [tchc.coc.secretary@gmail.com](mailto:tchc.coc.secretary@gmail.com).

1. Local CoC Application
2. Board Roster – identify any board members that have lived experience with homelessness
3. Organizational Bylaws
4. Organization Policy and Procedure/Operational Manual
5. Project Policy and Procedure/ Operational Manual
6. Organization's most recent audit or financial statement
7. Financial Policies and Procedures (if not included in one of the above-mentioned documents)
8. Policy and procedures on screening participants for potential mainstream benefits and specific plan for helping them access those benefits and supportive services/ case management program delivery (Especially substance use and mental health) Is participation a requirement for your program?
9. Policy and procedure or outreach logs that describe or document how the program applicant conducts outreach outside of the organization, specifically individuals and families that are least likely to ask for housing resources including partnerships with local law enforcement and first responders.

**12/16/25-12/29/25**– The CoC Grant Technical Review Committee will technically review submitted applications to ensure they are complete, data is consistent, and budgets include eligible costs. The HUD Grant Applications Selection Committee will review, rank, and score submitted applications that meet the local and federal thresholds and funding criteria.

**12/29/25– 12/30/2025** CoC Board meeting to approve Ranked Project listing presented by the HUD Grant Applications Selection Committee. Notifications sent to applicants related to approval, denial or amendments. All appeals must be submitted within three days of this notification.

**1/5/2026** – Appeals Due to [tchc.coc.secretary@gmail.com](mailto:tchc.coc.secretary@gmail.com)

**1/9/2026** Grantees upload applications in e-snaps. Do not press submit. Notify CoC for final review.

**1/12/2026** - CoC will authorize applicants to submit applications in e-snaps Grantees submit in e-snaps by January 13, 2026